



MONTESSORI
House for Children

DATE: Wednesday, April 12, 2017

TIME: 5:00 PM

LOCATION: Elementary Building

PAV 2016-2017 MINUTE #8

MEETING CREATED BY: Parents Association of Volunteers

TYPE OF MEETING: Monthly Update

FACILITATOR: Grace Young Baechle

MINUTE TAKER: Antonieta Cadiz

TIMEKEEPER: Grace Young Baechle

ATTENDEES PRESENT:

Grace Young Baechle Barbara Nelson
Antonieta Cadiz Norma Angulo
Hanna Ottosson
Alessandra Carvalho
Charlotte Arojo

AGENDA TOPICS

1. Call to Order & Minute Approval

TIME ALLOCATED: 1 min

PRESENTED BY: Barbara Nelson and Antonieta Cadiz

2. Volunteer Committee Updates

TIME ALLOCATED: 9 min

PRESENTED BY: Norma Angulo

To help the future PAV officers out with event planning and organizing, we all agreed to formalize each major event with an event chair with it's own committees for next year. Barbara moved to approve the creation of PAV committee chairs and will formalize a sign up at next year's parent orientation. Antonieta seconded the motion, and we all unanimously approved.

Eco-School action team update: Dipa was not present.

3. Old Business

TIME ALLOCATED: 20 min

PRESENTED BY: Grace Young Baechle, Barbara Nelson, Hanna Ottosson

International Picnic and Fair:

The purpose of including a Fair was to celebrate diversity this year. We achieved our goal it was a huge success! We had expected 80 people. Around 150 people turnout, 23 countries, lots of country displays, traditional costume, and food. We may have approached the occupancy permit limit. Not alot of alumni showed up, could be due to the fact that they were invited 2 days in advance.

Grace spent alot of time organizing and planning to recruit parent participation in the country booths. There was some miscommunication about the pre-set up at 1pm, and some clean up volunteers did not show up. But other parents stepped in to clean up within 1 hour.

In previous meetings, we decided to conduct the Fair indoors because the rainy weather is unpredictable in the spring. Some parents who had country displays wanted access to electrical outlets to cook fresh food, make teas and coffees, play videos on computers and monitors for their country, etc.

Last year it was rescheduled 3X and ultimately canceled. But due to the large turnout, Barbara and Pam decided to hold the picnic at George Bush Park pavilion next year and to chance it with the rain again. Next year's PAV will decide whether to hold a Fair again.

An idea for next year is to create a Facebook page for parents. This will help to communicate and garner support and excitement to attend events. Grace and Dipa advertised the event in private Whatsapp groups. Hanna will create and administer a new Facebook secret and closed group. She will ask Theresa for advice.

4. **New Business**

TIME ALLOCATED: 20 min

PRESENTED BY: Grace Young Baechle, Barbara Nelson, Norma Angulo, Hanna Ottosson, Antonieta Cadiz

1. Teacher appreciation

May 1-5. Breakfast for May 1st and Lunch for May 5th.

Antonieta will create a flyer and sign up. Info will be sent out at the next News Blast.

2. Parent Coffee

April 13th - to invite parents to volunteer for next year and to identify new officers.

Elementary School ribbon cutting and picture afterwards.

May 11th- Parent volunteer thank you's. Last parent coffee; the school provides it.

3. New PAV nominations

Norma emailed some parents to gauge interest and is having difficulty getting the positions filled. Antonieta Cadiz will stay on for next year since she just started last month. Charlotte Arojo is possibly interested in serving. Barbara will think of some elementary parents. We can make exceptions to keep some current officers on for next year.

5. **Treasurer Report**

TIME ALLOCATED: 10 min

PRESENTED BY: Alessandra Carvalho, Barbara Nelson, Norma Angulo, Grace Young Baechle, Hanna Ottosson

MEFI final treasurer report is pending staff updates. Final report will be given at the last meeting in May.

To follow up on one of Pam's email, we discussed what monies the PAV treasurer should track for next year: 1) total amounts that parents donate GENERALLY - to fund MEFI, piano, other ear marked items, (excluding grants), etc.; 2) total amounts that parents donate to fund the MEFI ONLY, regardless if PAV run, or teacher run fundraiser; or 3) total amounts that parents donate from PAV fundraising activity only for the MEFI.

Antonieta moved to vote in favor for the Treasurer to continue to count monies the way Alessandra was already doing it. Treasurer to count EVERYTHING that parents donate, regardless whether it is a PAV run fundraiser, or teacher run fundraiser for MEFI. And that parent donations of other large items (eg, piano, aquarium, etc.) will be acknowledged in a letter to inform parents. Hanna seconded the motion. The "YES" vote was unanimous. (Barbara was absent from the vote).

APPROVAL: Grace Young Baechle _____