



Eco Action Team Minutes

Date: 9/30/2016; Start Time: 12:00 pm - End Time: 12:02 pm

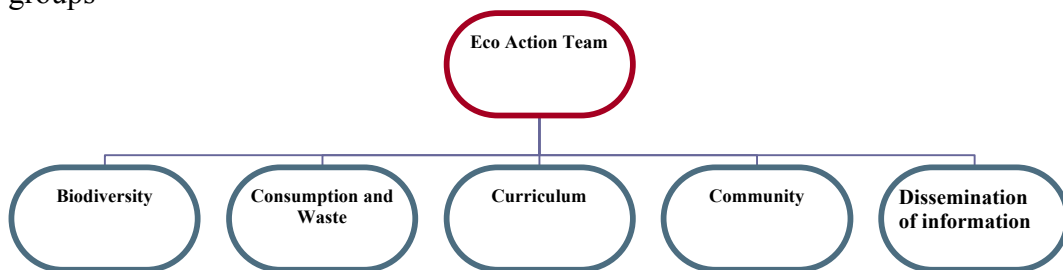
Location: Lower Elementary

Note Taker: Dipa Brahmhatt

PARTICIPANTS: Adults: 21; Students: 23
Parent Volunteers: Reisha Bouska, Gabriela Singer, Robert Rippel, Margie, Qian Song, Koos Decescen, Hannah Ottosson, Louise Wilson, Sergey Skvortsov, Grace Zhong, Anitha Ramaraj, Manisha Lalani, Dipa Brahmhatt
Educators: Aruna Alluri, Juana Wiggington, Liyuan Ying, Gordon Robertson, Angela Pawlak, Alma Llyoyd, Margie El Moussa
Administration: Barbara Nelson
Upper Elementary School Students: Lily Robertson, Alexa Rivas Gassan, Aya Dbouk, Melissa Rippel, Eric Ubarana, Allison Rippel
Lower Elementary School Students: Hamana Pestana, Lucy Wilson, Jasper El Mogazi, Julia Singer, Kavya Mudunuri, Safiya Bouska, Iker Samaniego-Estrada, Lars Zhang, Liam Luque, James Delescen, Alaa Dbouk, Milo Roberson, Mateo Ledroz, Aleks Lukic, Tristan Bouska, Graysen El-Moussa, Liam Monarrez

A. Introductions: 30 minutes

- Adults introduced themselves while students ate lunch
- Dipa Brahmhatt talked about completing the goals of the eco team by forming 5 groups



- Adults broke up into groups and discussed the agenda
- The elementary students were also divided into 5 groups with at least one upper elementary student per group. Biodiversity had the largest group.
- Adults and students got together in their separate groups

B. Old Business: 5 minutes

- Electronic site to store all eco school materials: Ms. Barbara will look into this and work with dissemination of information team
- Rain collector: Ms. Barbara informed the group that it was not cost effective for the group, we can look into this in the future
- Battery recycle: Needs further investigation. Community group will look into this.
- Recycling in Kitchen with Mary: Ms. Barbara informed group that there is a recycling bin and consumption and waste group will work on this
- Book Fair: Nov 7 - 11th. This fair's focus will be on recycling and ecological books.

C. New Business: 10 minutes

- Dipa Brahmhatt talked about the environmental checklist. The Biodiversity pathway was elected for this year because we have a new elementary schoolyard that needs to be developed.
- The 5 groups met individually and discussed the agenda to include the student's perspective. They will submit minutes to Dipa Brahmhatt within 3 days

D. Action Plans: 15 minutes

1. Biodiversity Group:

- The Biodiversity group has 17 members, 10 students and 7 adults:

	Adults	Students
1.	Angela Pawlak: Lead	Lilly Robertson: UEL
2.	Louise Wilson	Lucy Wilson
3.	Hanna Ottoson	Jasper El Mogazi
4.	Aruna Alluri	Julia Singer
5.	Qain Song	Kavya Mudunuri
6.	Juana Wiggington	Safiya Bouska
7.	Gabriela Singer	Iker Samaniego-Estrada
8.		Hamana Pestana
9.		Lars Zhang
10.		Liam Monarrez

- Pre-Biodiversity Audit date to be determined as soon as possible– sometimes before the next Eco Action Team meeting
- Involve all five groups of the Eco Action Team in the Pre-Biodiversity Audit
- Focus of the audit is on insects and amphibians (not on mammals and birds – not sure about plants)
- What tools could we use to help us find and look at insects/amphibians
- Take pictures of the insect/amphibian
- Make a record keeping book with all the pictures (to be stored outside)
- Find and record the insect/amphibian scientific name, common name and give them a nick-name too

2. Consumption and Waste Group:

	Adults	Students
1.	Adrian Ledroza	Aya Dbouk: UEL
2.	Jacobus Delescen	Alexa Rivas Gassan: UEL
3.	Monica Estrada	Alaa Dbouk
4.	Liyuan Ying	James Delescen

- Determine weight dates for recycling program
- Plan to sustain ongoing recycling efforts

3. Curriculum:

	Adults	Students
1.	Reisha Bouska	Allison Ripple: UEL
2.	Alma Llyoyd	Tristan Bouska
3.	Margie El Moussa	Graysen El Mousa
4.		

- Collaborate with Biodiversity to make record of species in schoolyard habitat
- Collaborate with Consumption and Waste

4. Community:

	Adults	Students
1.	Robert Ripple: Lead	Eric Ubarana: UEL
2.	Anitha Ramaraj	Milo Roberson
3.	Grace Zhong	Mateo Ledroz
4.	Manisha Lalani	Aleks Lukic

I. Announcements

Action area decided (Community). Adult and student members selected.

II. Discussion

Initial introductions took place and exchange of contact information. Basic discussion of what we are to do.

Action Items:

Robert will produce the minutes from this meeting.

We need to determine what is the existing involvement with MHFC and local businesses.

When we next meet, we will:

1. Have established e-mail contact/exchange of contact information
2. Understand existing efforts of the Eco School
3. Have five options from each Team member for Community outreach/involvement
4. Pursuit of battery recycling options, discuss with vendors

Roundtable

Overall discussions were positive. Everyone is eager to move forward and support the overall goals of the Eco Action Team.

5. Dissemination of Information

	Adults	Students
1.	Gordon Roberson: Lead	Melissa Ripple: UEL
2.	Sergey Skvortsova	Alisa Skvortsova
3.	Dipa Brahmhatt	Liam Luque
4.		Stefan Lukic
5.		Eva Mackie

- Eco Team Action actions will be communicated with school through MHFC weekly newblast: Done by Dipa Brahmhatt
- Public drive to collect all documents of eco action team: Mr. Gordon will talk to Barbara about Dropbox
- Use e-mails to communicate within the school
- Talking about the Eco School group activities in meetings

E. Closing Remarks: 2 minutes

- We have to re-schedule meeting due to lack of time..
 - Reisha talked about building structures in new elementary school to increase biodiversity in a garden with limited space. This event will take place on Saturday October 22nd and needs parent volunteers.
 - Barbara will talk to educators about considering Friday October 14th from 2:30 - 3:30 pm for the next meeting.
 - Please send minutes to Dipa Brahmhatt (dbrahmbh@yahoo.com) in 3 days
 - We need Eco Action Team members to update PVA (Parent Volunteer Association) meeting on Tuesday 10/11/2016 from 5-6 PM. If interested, please e-mail Dipa Brahmhatt: dbrahmbh@yahoo.com

F. Action Plan

	Person	Action Plan	Tentative Date Completed	Date Completed	Comments
9/30/2016					
	Barbara	Additional meeting on 10/14/2016 from 2:30 - 3:30 pm, Barbara will discuss with educators	10/7/2016		
	Dipa	Communicate additional meeting to group once it is decided	10/7/2016		
Biodiversity					
	Angela	Decide on Pre-audit date	10/15/2016	10/5/2016	
		Decide on tools needed to help find insects/ amphibians - Work with curriculum group			
		Take pictures of insect/ ampibians			
		Make record keeping book with pictures: stored outside, has scientific name, common name and nick name			
Consumption and Waste					
		Determine weight dates for recycling program	10/14/2016		Minutes and lead pending
		Plan to sustain ongoing recycling efforts	10/14/2016		
Curriculum					
	Reisha	Collaborate with Biodiversity to make record of species in schoolyard habitat	10/28/2016		
		Collaborate with Consumption and Waste	10/14/2016		
Community					
	Group	Actions decided and adult and student members selected	9/30/2016	9/30/2016	
	Robert	Take minutes and send to Dipa	10/3/2016	10/5/2016	
	Group	Establish e-mail contact/ exchange of contact information	10/5/2016	10/5/2016	
		Understanding existing efforts of Eco School			
	Group	Have 5 options from each team member for community outreach and involvement			
		Pursuit of battery recycling options, discuss with vendors			
Dissemination of Information					
	Dipa	Communicate progress of Eco School Team to school via Weekly Newsblast	10/5/2016	10/5/2016	
	Gordon	Talk to Barbara about putting all eco action materials in public drive	10/7/2016		
		Use e-mail to communicate eco action progress to school			
		Talk about eco action progress in school meetings			