Montessori House for Children

Lakemont Montessori School, Inc.

MHFC Community School Employment Application

20625 Lakemont Bend Ln. Richmond, TX. 77407 (281) 239-3400

We consider applicants for all positions without regard to race, color, religion, sex, national origin, marital or veteran status, the presence of a non-job-related medical condition or handicap, or any other legally protected status.

Name: _____ Date: _____

Address: _____ Home Phone: _____

_____ Cell Phone: _____

Date available for work: _____ Email: _____

No. hours week desired: _____ Anticipated Salary: $ _____

Are you 18 yrs. of age or older? _____ U.S. Citizen/Permanent Resident? _____

Position(s) desired (circle all that apply): Montessori Educator Guide/Assistant Admin

Community: Toddler (18mo. - 3 yrs.) Early Childhood (3 - 6 yrs.) Lower Elementary (6 – 9 yrs.)

Educational Background:

List courses in early childhood development and credits earned (or attach transcript):

_____

_____

_____

_____

_____

_____

Circle highest grade completed: 9 10 11 12 GED _____

Circle no. of years of college: 1 2 3 4 5 6 Degree(s) earned: _____

Do you hold a Montessori Teaching Certificate? _____ If yes, please list training institute and date:_____ Location: _____

Are you planning to further your education; please explain:_____

Experience: (start with most recent employer). These people may be contacted by MHFC –

Employer:_____ Supervisor:_____ Contact # _____

Position: _____ Dates of employment: _____ Salary: _____

Reason for Leaving:_____ May we contact? ____ yes ____ no

Employer:_____ Supervisor:_____ Contact # _____

Position: _____ Dates of employment: _____ Salary: _____

Reason for Leaving:_____ May we contact? ____ yes ____ no

Employer:_____ Supervisor:_____ Contact # _____

Position: _____ Dates of employment: _____ Salary: _____

Reason for Leaving:_____ May we contact? ____ yes ____ no

Resume' may be attached to this Application

Have you ever been accused of any form of child abuse: _____ If yes, please explain:
_____

Have you ever been convicted of a crime other than minor traffic offenses:_____ If yes, please explain:
_____
_____

Have you ever been discharged or forced to resign from a position:
_____

Is there anything that would prevent you from performing the essential functions of this job:
_____

Explain briefly why you want to work for MHFC
_____
_____
_____

I certify that the answers given herein are true and complete to the best of my knowledge. Furthermore, I authorize the school to investigate all information contained in this application and all persons to furnish information to the school. I understand that this is an application for employment and that no employment contract is being offered.

_____ _____
Signature Date

Essay/Biography

What age group do you prefer to work with and is there any age group you absolutely would not want to work with?

Do you like to lead or follow in a team effort?

Describe your ideal job:

What draws you to this vocation?

What is your philosophy of behavior guidance?

What is your philosophy of childhood education?

If hired, what kind of commitment do you expect to give to our organization?

What are your short term goals 1-5 years?

How would you handle a child who is misbehaving? Please give example:

Please feel free to add any other comments: